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PHARMACY COUNCIL OF NIGERIA (ESTABLISHMENT) ACT,
NO. 31 OF 2022

PHARMACY COUNCIL OF NIGERIA SCHEDULE OF FEES AND
CHARGES REGULATIONS, 2022



ARRANGEMENT OF REGULATIONS

Regulations :

1. Location approval fees
2. Inspection and licensing fees
3. Other inspection and licensing fees
4. Administrative fees
5. Annual registration fees for Pharmacists
6. Mandatory Continuing Professional Development (MCPD)
7. Pharmacy Technicians
8. Fees for Pharmaceutical Representative and Sales Representative
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10. Certification of Documents (CTC)
11. Application Fees for Registration or Retention of Hospital Pharmacy
12. Licencing of University by the Council
13. Late renewal or arrears
14. Revocation
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SCHEDULE

S. I. No. 53 of 2023

**PHARMACY COUNCIL OF NIGERIA (ESTABLISHMENT) ACT,
NO. 31 OF 2022**

**PHARMACY COUNCIL OF NIGERIA SCHEDULE OF FEES AND
CHARGES REGULATIONS, 2022**

[29th Day of November, 2022]

Commence-
ment

In exercise of the powers conferred upon the Pharmacy Council of Nigeria ("the Council") by sections 4, 23, 64 and 70 of the Pharmacy Council of Nigeria (Establishment) Act, No. 31, 2022, section 52 (2), Poisons and Pharmacy Act, Cap. 535 LFN 1990 and all other powers enabling the Council in that behalf, the Council with the approval of the Honourable Minister of Health makes the following Regulations —

1.—(1) The pharmaceutical premises location approval fees shall be charged to cover the logistics incurred by the Council during the location approval exercise.

Location
approval
fees

(2) The fees to be charged shall be as follows —

(a) Community or Retail Pharmacy Premises	₦10,000
(b) Online Pharmacy	₦20,000
(c) Wholesale	₦20,000
(d) Distribution	₦30,000
(e) Importation	₦50,000
(f) Manufacturing	₦50,000
(g) PPMV	₦5,000
(h) No show for the exercise — Additional 50% of the fees	

2. Inspection and licencing fees shall be as follows —

Inspection
and licencing
fees

<i>Class</i>	<i>New ₦</i>	<i>Renewal ₦</i>	<i>Inspection ₦</i>	<i>Location ₦</i>
MANUFACTURERS				
CATEGORY A :				
Manufacturing (3 Product lines or more)	450,000	300,000	450,000	50,000
CATEGORY B :				
Manufacturing (2 Product lines)	300,000	225,000	300,000	50,000
CATEGORY C :				
Manufacturing (1 Product line only)	150,000	150,000	150,000	50,000
IMPORTERS				
20 Products or more	1,000,000	500,000	500,000	50,000
10 -19 Products	750,000	350,000	300,000	50,000
less than 10 Products	500,000	250,000	200,000	50,000

B 1534

DISTRIBUTORS

Coordinated Wholesale Centre Facility	2,000,000	1,000,000	2,000,000	1,000,000
Coordinated Wholesale Subsidiary Unit	1,000,000	750,000	1,000,000	50,000
Mega Drugs Distribution Centres (MDDC)	1,500,000	500,000	500,000	50,000
State Drug Distribution Centres (SDDC)	300,000	150,000	300,000	50,000
Distribution (Private) Centre or Depot	400,000	200,000	150,000	30,000

WHOLESALE

Scientific Office	250,000	150,000	150,000	20,000
On-line Pharmacy	150,000	100,000	100,000	20,000
Community Pharmacy	150,000	100,000	100,000	10,000

3. Other inspection and licensing fees shall be as follows —

Other inspection and licensing fees

	New Premises(N)	Renewal Premises(N)
Patent Medicines		—
Shops (PMS)	5,000	—
(a) Location approval Inspection	5,000	—
(b) Pre-Registration Inspection	5,000	5,000
(c) Routine Inspection	5,000	10,000
(d) Annual license	10,000	10,000
(e) Orientation Program	10,000	
(f) Continuing Education Program		

Administrative fees

4. Administrative charges for non-compliance with the laws and unsealing of premises shall be as follows —

For unsealing Patent Medicine Shop (N)
20,000

For unsealing Pharmacy and Other Premises (N)

Retail :	30,000
Wholesale :	100,000
Distribution :	200,000
Warehouse :	200,000
IMPORTATION :	500,000
Category A :	300,000
Category A2 :	150,000
Category A3 :	1,000,000
CWC Facility :	500,000
CWC Unit :	100,000
CWC Sub-Unit :	1,000,000
Mega Drug Distribution Centre :	500,000
State Drug Distribution Centre :	
MANUFACTURING :	1,000,000
Category A :	500,000
Category B :	250,000
Category C :	200,000
On-line Pharmacy :	

₦
 100,000
 —
 50,000
 50,000
 50,000
 30,000
 20,000
 20,000
 10,000

 renewal
 fees(₦)
 —
 —
 —
 1,000
 1,000
 1,000
 and unsealing

 30,000
 100,000
 200,000
 200,000

 500,000
 300,000
 150,000
 1,000,000
 500,000
 100,000
 1,000,000
 500,000

 1,000,000
 500,000
 250,000
 200,000

5. The annual registration fees for Pharmacists shall be as follows—

(a) 50 years post registration and above	Free
(b) 15-49 years post registration	₦4,500
(c) 10-14 years post registration	₦3,000
(d) NYSC or 0-9 years post registration	₦1,500
(e) Pharmacists registered outside Nigeria	USD\$100

Annual registration fees for Pharmacists

6. The fees for mandatory Continuing Professional Development for Pharmacist shall be ₦20,000, which may either be an online programme or in a classroom setting.

Mandatory Continuing Professional Development (MCPD)

7. The proposed fees for the licensure of Pharmacy Technicians shall be as follows —

Activity	Fees (₦)
(a) New Registration.	5,000
(b) Annual Permit.	2,500
(c) Indexing of Pharmacy Technician Students.	20,000 per student
(d) National Pre-Certification Examination (NPCE) for Pharmacy Technician Students.	35,000 per candidate
(e) Advisory Visit to New Schools or Colleges of Health Technology.	2,000,000
(f) Accreditation visit to New Schools or Colleges of Health Technology.	1,050,000
(g) Re-Accreditation of Existing Schools or Colleges of Health Technology.	1,500,000
(h) Special Refresher or Sandwich Candidates	200,000 per candidate
(i) Mandatory Continuing Education Program.	10,000

Pharmacy Technicians

8. The fees for registration and renewal for Pharmaceutical Representative and Sales Representative shall be as follows —

	Registration Fee (₦)	Renewal (₦)
(a) Pharmaceutical Representatives	10,000	10,000
(b) Sales Representatives	15,000	15,000

Fees for Pharmaceutical Representative and Sales Representative

9. The fee for issuance of letter of good standing for Pharmacist shall be ₦100,000

Letter of good standing

10. A person seeking certification of any document by the Council shall pay a fee of ₦20,000 for such certification.

Certification of Documents (CTC)

B 1536

Application Fees for Registration or Retention of Hospital Pharmacy.

11. The fees for Hospital Pharmacy shall be as follows —

<i>Bed Capacity</i>	<i>Registration Fees (N)</i>	<i>Renewal Fees (N)</i>	<i>Inspection Fees (N)</i>
(a) <10 Beds	20,000	10,000	20,000
(b) 11-29 Beds	50,000	25,000	25,000
(c) 30-59 Beds	60,000	30,000	30,000
(d) 60-99 Beds	100,000	50,000	40,000
(e) 100-199	150,000	75,000	50,000
(f) 200-499	200,000	100,000	100,000
(g) 500 and above	300,000	150,000	100,000
(h) Industrial Clinic	350,000	200,000	300,000

Licensing of University by the Council

12. The fees for the licensure of University by the Council shall be as follows —

<i>Activity</i>	<i>Fees(N)</i>
(a) induction or oath taking of Fresh Pharmacy Graduate ;	20,000 per student
(b) indexing of Pharmacy Students	20,000 per student
(c) pre-Registration Examination for Pharmacists (PEP) ;	20,000 per candidate
(d) advisory visit to upcoming Faculty, College of Pharmacy and Pharmaceutical Sciences ;	2,000,000
(e) accreditation visit to new Faculties of Pharmacy and Pharmaceutical Sciences;	2,000,000
(f) re-accreditation visit to existing Faculties of Pharmacy and Pharmaceutical Sciences ;	1,500,000
(g) Foreign Pharmacists Orientation Programme (FPGOP) regular ; and	USD\$900
(h) Foreign Pharmacists Orientation Programme (FPGOP) online.	USD\$1,500

Late renewal or arrears

13.—(1) Late renewal of licence shall attract additional 50% of the licence fee for the defaulting year for all categories of premises and personnel.

(2) Arrears of registration shall attract additional 100% of the registration fee for each year per defaulting year for all categories of premises and personnel ; and

(3) A person who is aggrieved by the findings of Council and imposition of regulatory penalty, may, within seven days of such finding, appeal to the Registrar for the review of the finding or penalty or both.

Revocation

14. The PCN Operational Fees and Guidelines for Registration, 2019 is revoked.

SCHEDULE

SUPPLEMENTARY PROVISIONS RELATING TO INFRINGEMENT ARISING FROM MONITORING OF
PHARMACEUTICAL PREMISES AND ATTENDANT ADMINISTRATIVE CHARGES

S/N	Infringement or default	Administrative charges
1.	Absence of Superintendent Pharmacist on three consecutive visits without making adequate provision for a locum pharmacist to render pharmaceutical care and on every occasion where the supt. Pharmacist will be away, shall write a letter to the PCN.	1st Inspection Visit – compliance directive 2nd Inspection Visit – compliance directive 3rd Inspection Visit – ₦20,000
2.	Non-Pharmacists or sale attendants having access to controlled drugs and poison register	₦20,000
3.	Non-use of poison register or failure to make entries on the Register of poisons disposed	₦10,000
4.	Inadequate current reference books relevant to area of practice (soft or hard copies)	1st Inspection Visit – compliance directive 2nd Inspection Visit – ₦5,000
5.	Failure to conspicuously display current premises and pharmacist's license to practice and PPMVL for vendors.	1st Inspection Visit – compliance directive 2nd Inspection Visit – ₦5,000 (Pharmacy and Pharmacist) 2nd Inspection Visit – ₦2,500 (PPMV's)
6.	Improper storage of drugs as a result of inadequate temperature and humidity control or absence of pallets or poor housekeeping.	Manufacturers - ₦100,000 Distributors - ₦50,000 PWCs - ₦30,000 CWCs - ₦200,000 MWCs - ₦100,000 NGO-owned Warehouse - ₦50,000 Importers - ₦100,000 Wholesalers - ₦20,000 Retail - ₦5,000 PPMV - ₦2,500
7.	Unregistered warehouses	SEAL and Pharmaceutical Premises to pay ₦500,000 Administrative charges for unsealing.
8.	Sales to unregistered Pharmaceutical Premises by Manufacturers, Importers, Distributors and Wholesalers	₦100,000
9.	Poor sanitary condition of the Pharmaceutical Premises or PMS	1st Inspection Visit – compliance directive 2nd Inspection Visit – ₦5,000 for Pharmaceutical Premises and ₦2,500 for PMS to be sealed if the unhygienic practices persists, however, such Pharmaceutical Premises shall be unsealed upon payment of ₦30,000.

10.	Distribution or Wholesale Pharmaceutical Premises involved in retail activities.	1st Inspection Visit – ₦50,000 2nd Inspection Visit – ₦100,000 If Pharmaceutical Premises persists it should be sealed.
11.	PPMV stocking and selling beyond approved list for PPMV shop.	1st Inspection Visit – Sample of drugs outside the approved list shall be taken as exhibits ; supervise evacuation of the ethicals to registered premises, where appropriate. Offender to swear to an affidavit or an undertaking not to repeat such and pay administrative charge of ₦20,000. 2nd Inspection Visit – the shop shall be sealed and vendor prosecuted
12.	PMS engaging in activities outside scope of practice other than selling beyond approved list.	Take pictorial or video evidence and then SEAL the shop. Offender to swear to an affidavit or an undertaking not to repeat such and pay administrative charge of ₦50,000 2nd Inspection Visit – the shop shall be sealed and vendor prosecuted
13.	Training apprentices in Pharmaceutical Premises and PPMV Shops.	₦10,000 only per apprentice. The offender shall swear to an affidavit/ make an undertaking not to continue this malpractice, however, if the offender continues in this malpractice, the Pharmaceutical premises and PMS shall be sealed and the offender prosecuted
14.	A different person other than the licensee operating a PPMV Shop.	Take photographs or videos as proof and SEAL the shop. To pay administrative charge of ₦50,000 for unsealing if need be, after the guideline for issuance of PPMVL has been complied with.
15.	Improper or incomplete registration	1st Inspection Visit – compliance directive Subsequent Violation – PPMV – ₦5,000 Pharmacy – ₦10,000
16.	Use or possession of false documents	to prosecute in line with existing laws

MADE at Abuja this 29th day of November, 2022.

DR. OSAGIE E. EHANIRE MD, FWACS, FNSE
Honourable Minister of Health

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